



What Documents are Available in the Legislative Information Center?

LIC can provide or can print on demand any bill, bill report, bill analysis, bill summary, or roll call vote result. LIC can also provide documents (on request) in "Large Print" or Braille. Other documents you can obtain from the Legislative Information Center include:

Frequently Updated Documents

- Bills, Budget Bills, and Amendments
- Bill Summaries, Analyses, and Reports
- Fiscal Notes
- Roll Call Votes
- Daily Bill Status Report
- Daily Bill Introductions
- Daily and Weekly Committee Schedules and Agendas
- Rosters of Members and Staff
- Committees and Members
- Various Legislative Bill Calendars (2nd & 3rd Readings, Rules, etc.)

Educational Documents

- United States Constitution
- How a Bill Becomes a Law
- The Washington State Legislature
- Elected Officials and their Functions
- Glossary of Legislation Terms
- Guide to Reading a Bill
- How to Testify at the Legislature
- Campus Map and Parking
- Org Chart State of Washington
- A Citizen's Guide to Effective Legislative Participation
- District Legislative Maps
- Symbols of the State of Washington
- Congressional and Elected Officials
- Student Guide to the Legislature
- Student Coloring Book

Documents for Purchase —Contact Us for a List of Prices

- Daily Status Reports
- Legislative Budget Notes
- Legislative Manual
- Members of Legislature 1889-2019
- Summary of Legislation and Budget
- Telephone Directory and Committee Assignments
- Member Pictorial Guide
- House and Senate Journals
- History of The Washington Legislature (1854 -1963)
- History of The Washington State Legislature (1965 - 1982)
- Washington State Constitution



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Legislative Information Center



Legislative Information Center

The Legislative Information Center (LIC) is a service provided by the Washington State Legislature.

Our Mission

Our mission is to provide courteous, accurate and timely information and services to the citizens of the State of Washington and the members and staff of the Legislature.

Information and documents about the legislative process can be obtained by:

- Calling our toll-free hotline at **1-800-562-6000**
- Calling our office at **360-786-7573**
- Visiting us in **Room 110** of the Legislative Building
- E-mailing us at **support@leg.wa.gov**
- Writing to us at :

The Legislative Information Center
P.O. Box 40500
Olympia, WA 98504-0500

**Do you want to send a message to your
Senator or Representative?
Call our HOTLINE at 1-800-562-6000.**



Why was the Legislative Information Center Created?

In the past there has been no single place a citizen could go to get information or documents about legislation, or the legislative process.

In 2000, the Legislature combined the former Bill Room with the Hotline, creating Legislative Information Center, a “one-stop” center for obtaining documents and information related to the legislative process.

Many documents (including bills and laws) are now available to view or download electronically from the Legislature’s Website (www.leg.wa.gov).

The Legislative Information Center

LIC is located on the first floor (Room 110) of the Legislative Building (the Domed Capitol Building). During legislative sessions it is open from 7:30am to 5:30pm Monday through Friday and until 7:00pm when the House or Senate is debating on the floor. When the Legislature is not in session the Center is open from 8:00am to 5:00pm, Monday through Friday.

You can obtain the most current copies of bills and bill reports, laws, meeting schedules, bill status reports, various committee and floor calendars, member addresses and phone numbers and many other documents produced by the Legislature. LIC staff can answer general questions about the legislative process, activities on the Capitol Campus, legislative hearing schedules, agendas and locations, office locations, parking and visitor information and directions to other state agencies.

LIC can research questions you may have about bills, laws (RCWs), agency regulations (WACs), voting records, and the legislative process. However, our staff cannot provide legal opinions or interpret the meaning of bills or laws.

Our staff can answer questions you may have about state agencies and the other branches of government. And if we can’t, we will help you locate someone who can answer your questions.

Other Services the Legislative Information Center Offers Include:

- Providing historical, informational, and instructional documents about the Legislature and the legislative process.
- A paid subscription service where selected legislative documents can be routinely mailed to individuals or organizations.
- Providing help and assistance for using the public access terminals located in the Pritchard Building and the Capitol building. These terminals connect to our website and to the floor activities reports.

Legislative Website (www.leg.wa.gov)

LIC is the main support for the Legislature’s public website. The Center answers all e-mail inquiries, troubleshoots errors and non-functioning elements and coordinates and forwards suggestions for additional features and improvements to the Legislature’s web designers.

LIC also provides training to members, staff, and the public on website navigation and on the use of advanced website features such as the bill tracking system, website search engines, the GovDelivery automated e-mail notification service, and the Legislative District Finder.

The Hotline 1-800-562-6000

Callers to the Hotline can leave a brief message for their district legislators or for the Governor or Lt. Governor on issues of concern or on questions they may have about bills or laws. These messages are forwarded electronically to the appropriate individuals. For non-English speaking callers we offer interpreter services for most languages.

The Hotline staff will fulfill requests for bills and other legislative documents and can answer questions about meeting times and places, pending legislation, and the legislative process.

During the Legislative session, the Hotline is open from 8:00am to 7:00pm Monday through Friday.

When the Legislature is not in session the Hotline is open from 8:00am to Noon and from 1:00pm to 4:30pm Monday through Friday.

When leaving a message with the Hotline, please be prepared to give your name and street address.

Committee and Staff Support

In addition to our public services, the Legislative Information Center provides administrative support to both the House and Senate Rules Committees. LIC is the source for the ordering and distribution of bills, bill reports, calendars, and other legislative documents to Legislators, the committees and committee clerks, and the legislative staff.